

Lisa Peché

Curriculum Vitae



Personal information:

Email:	lisa@peche.co.za
Mobile number:	082-820-1081
Residential address:	3 Highwood Close Bentwood Village Dainfern
Languages:	English / Afrikaans
Driver's License:	Yes
Computer Literacy:	MS Word, Excel
School attended:	Krugersdorp High School
Matriculated:	1991
Additional course:	Marketing Diploma
Institution:	Damelin
Date:	April 1993 – September 1993

Lisa Peche Interiors (2006 – present)

Job description:

- New business development in the hospitality, commercial, corporate sectors, and interior decorators.
- Site visits and site meetings.
- Site visits to do the measurement of windows walls and floors.
- Compile a detailed quotation based on the designer's brief and the information gathered from site.
- Source and procure items based on the orders placed with Lisa Peche Interiors i.e. FF&E and OS&E.
- Work closely with the site manager and adhere to the schedule regarding dates of phase completion.
- Various site visits to ensure areas to be completed are accessible and ready for installation.
- Regular progress reports sent through to the client.
- Administrative duties, production schedules, and job cards to suppliers and workrooms.
- Invoicing, recon of projects and budgets.

Projects worked on:

The Palace of the Lost City	Cabanas refurbishment
The Cascades	Zimbali Hotel and Resort refurbishment
New and old Vacation Club	Wild Coast Casino
Sun City Main Hotel refurbishment	New and old vacation club refurbishment
The Carousel	HIEX Eastgate revamp project
Morula Sun	HIGC Milpark revamp project
Wild Coast Sun Casino	HIGC Eastgate
Bakubung Resort	Riverside Sun refurbishment
The Michelangelo	The Palace of the Lost City public area refurbishment
Urban Hip Hotels	Blair Athol Country and golf estate
The Hilton Hotel Rosebank	RMB corporate offices
Zambezi Sun and Royal Livingston Hotel, Zambia	Palazzo InterContinental
Edcon – RSA Technicon refurbishment	Ezulwini vacation Club
Wild Coast Sun	Klerksdorp Rio
	HIEX Rosebank

Services offered:

- Interior decorating
- Custom-made curtains and drapery
- Custom-made Roman Blinds
- Supply of all blinds shutter blinds
- Scatter cushions
- Supply and install electric roller blinds.
- Upholstery
- Supply and install of wallpaper
- Makeup of customized furniture
- Joint ventures with shop fitters
- Shipping of all related products
- Project management
- Co-ordination from sourcing and procurement to manufacturing, delivery, and installation
- Supply and installation of laminate and vinyl flooring

To be discussed

Dilly Lill's Interiors (2002-2006)

Position held: Account manager for large hospitality groups.

Duties performed:

- New business development.
- Work with existing clients (hotels, designers corporates) on refurbishments in progress.
- Ensuring interior designers' requirements according to drawn-up specification sheets are correctly executed.
- Ensure mock-up rooms are installed as per briefs.
- Co-ordinating hotel refurbishments from receipt of order to sourcing, procurement, delivering, and installation of furnishings.
- Draw up comprehensive quotes according to designer briefs and information gathered from site.
- Production schedules, compilation of installation schedule, delivery, and installation.

Reason for leaving: The company liquidated.

Various temporary employment (2000 – 2002)

Took on various temp jobs before moving into a permanent role.

P4 Radio Durban, Cape Town, Johannesburg (1998 – 2000)

Position held: Sales development consultant.

Duties performed:

- Create and establish new relationships with advertising agencies and retail clients.
- Draw up advertising campaigns and proposals.
- Coordinate advertising schedule with promotional events.
- Scriptwriting.

Reason for leaving: Relocated back to Johannesburg.